**Anas M. Anasweh **   
  
**Email Address:** [aanaswah@yahoo.com](mailto:aanaswah@yahoo.com)

**Mobile Phone Number:** 00962795266448

**Career Objective**

To utilize my work skills in professional challenging work environment and simultaneously increasing my experience and knowledge in order to be able to further my career advancement in the future.

**Personal Information**

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| **Birth Date:** | 29 March 1983 |
| **Nationality:** | Jordan; Jordan |
| **Visa Status:** | Citizen |
| **Residence Location:** | Amman, Jordan |
| **Marital Status:** | Married |
| **Driving License:** | Jordan |

**Professional Experience**

**January 2014 – till present Branch Sales** **&** **Service Manager – Bank of Jordan**

**Main tasks:**

* Ensure smooth running of daily operations in the branch.
* Build trustworthy and solid relations with customers.
* Ensure customer satisfaction and delivery of quality services.
* Ensure reaching branch identified targets.
* Monitor branch operations daily.
* Monitor high-ceiling transactions and ensure head office approvals.
* Participate in developing the short and long term goals of the bank.
* Assist upper management in devising marketing plans and ideas through regular feedback on market status.
* Coordinate flow of information to and from the head office.
* Enhance employees’ performance through regular internal meetings.
* Assist employees in identifying their career path.
* Conduct evaluation of staff performance regularly.

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| **April-2011**  **2010-2011**  **October 2006** | Assistant Branch Manager – Bank of Jordan  Sales Team Leader ( Auto sales ) - Bank of Jordan  Auto Sales Officer Bank Of Jordan |

**Education :** Bachelors Degree, Sport Rehabilitation – Hashemite University, Al Zarqa.

**Training Courses**

| **Bank Of Jordan**  **Accredited Internal Trainer at Bank of Jordan (AIT).** |
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| * Anti- Money Laundering and Terrorism Financing. * Excellence in Customer Service. * Reducing Fraud and Forgery Incidences. * Avoid Operational Errors. * Management of Liabilities and Maximizing Profitability. * CRM * Information Security Awareness Program. * A Program for the Development of Personal Skills and Customer service bases. * Sales Management. * Sales Skills. * The Art of Persuasion. * Developing Behavioral and Leadership Skills. * Less Dangerous Safer and Productive Workplaces. * The Concept of Compliance. * How to Deal with Customer Complaints. * Analyze Problem and Make Decisions. * Banking fraud ( credit cards ) * The development of behavioral skills and leadership.   In addition to several internal banking courses. |

**Languages**

| **Language** | **Skill Level** | **Years of Experience** |  |
| --- | --- | --- | --- |
| English | Intermediate | More than 10 years |  |

***References furnished upon request***